

**Community Homeowners Association, Inc.**  
**Architectural Control Committee**  
 Property Modification Approval Request Form

<b>ACC Use Only</b>
<b>Date Rd.</b>
<b>Phase</b>

As each of us bought our property in HR Saginaw, we agreed by our signatures to abide by the Declaration of Covenants, Conditions and Restrictions (a.k.a. CCRs or Deed Restrictions). The Deed Restrictions protect our property values by keeping the community a highly desirable place to live. AAC (Architectural Advisory Committee) approval must be obtained prior to the start of your project. To avoid delay, make your request as complete as possible and type or print legibly. Incomplete requests will be returned for additional information. Incorrect information or changes made after approval invalidates approval. The goal of the AAC is to assure that all changes to our properties conform to the appropriate Deed Restrictions. Thank you for your understanding and cooperation.

**1. ABOUT THE RESIDENT(S)**

<i>Name(s)</i>	
<i>Address</i>	
<i>E-Mail</i>	
<i>Phone(s)</i>	<i>Best time to call any</i>

**2. ABOUT THE PROJECT**

<i>Proposed start date</i>	<i>Proposed completion date</i>
<i>Describe the nature of the project (attach pages as necessary)</i>	
<i>Location (attach sketch/drawing)</i>	
<i>Dimensions(include height)</i>	<i>Distance from fences and easements</i>
<i>Colors</i>	<i>Shape</i>
<i>Materials</i>	
<i>Builder</i>	
<i>Other (specify)</i>	

**IMPORTANT:** Include plan view and elevation drawings (to scale) plus any other supporting documents indicating project location and its relationship to property lines, neighbors, construction, easements, etc.

**3. ABOUT THE REQUIREMENTS**

YES	NO	N/A	
			I/We have read the appropriate Deed Restrictions
			I/We have obtained a City of Saginaw building permit (attach copy)
			I have checked for compliance with the city of Saginaw Guidelines
			This project will require a fence removal (if yes, inform Association Manager)
			Completed project will be visible from the street
<b>Circle any that apply:</b>			Corner lot
			Project already started/completed

<b>Homeowner's Signature</b>	<b>Date</b>
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Signature constitutes permission for ACC members to inspect property and agreement to abide by ACC's decision.

Mail, email or fax this request, along with all supporting documents, drawings, photographs, etc. to:

**HR Saginaw**  
 9800 Hillwood Parkway Ste 210  
 Fort Worth, TX 76177

<b>For additional information call:</b>
Kristi Jackson Association Manager 817-380-7000 817-380-7011 (fax) DFW.Support@fsresidential.com